



Minutes - Halton Children's Trust Executive Group Meeting 1 December '15

Present:

Gill Frame	Clinical Lead Children and Families, Halton CCG
Tracy Ryan	Assistant Policy Officer, Children & Economy, HBC (Minutes)
Nigel Wenham	Cheshire Police
Simon Clough	Divisional Manager, 14-19 (Post 16 Entitlement), HBC
Julia Rosser	Consultant, Public Health
Gareth Jones	Youth Offending Service
Ann McIntyre	Operational Director, Education, Inclusion and Provision, HBC
Anita Parkinson	Divisional Manager, 0-25 Inclusion, HBC
Tracey Coffey	Operational Director, Children and Families Services, HBC
Lyndsey Malone	5BP

Apologies:

Gerald Meehan	Strategic Director Children & Economy, HBC (Chair)
Lorraine Crane	Divisional Manager, IYSS, Commissioning & Troubled Families, HBC
Michelle Bradshaw	Family Services Manager (Universal Services), Bridgewater
Catherine Johnson	Principal Performance Officer, Children & Enterprise, HBC
Michelle Forder	Parent & Voluntary Lead Engagement Officer, HBC
Angela Ryan	5BP

Item		Action	Deadline
1.	Minutes and Matters Arising from 27.10.15 Accepted as a true record. Matters arising covered in the agenda.		
1.1	<u>3.3 Investing in Children & Young People Board</u> TC mentioned that the Board will cease, with the Trust and Halton Children Safeguarding Board undertaking this role going forward.		
2.	INFORMATION/DISCUSSION ITEMS		
2.1	Nutrition Strategy JR outlined the proposed Nutrition Strategy, which outlines Halton's approach to infant feeding over the next 4 years. The strategy aims to create a culture and services that support families and carers within the borough to make informed healthy choices when feeding their baby and young child, to ensure the best possible health and wellbeing outcomes are achieved. Action: <ul style="list-style-type: none"> • Ways to support staff to breastfeed upon returning to work following maternity leave e.g. through breastfeeding policies and baby welcome venues at Halton Direct Link/Libraries to be discussed further with HR. 	JR	March '16
2.2	YOS Short Quality Screening - Inspection GJ provided an update on the Short Quality Screening Inspection:		

- 34 cases reviewed involving 5 inspectors
- Overall grading was 'Requires Improvement' although the Lead Inspector noted that the service had some of the highest scores compared to other services. The development areas identified already have work in progress or plans to improve - report below



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- YOS Management Board welcomed this outcome and praised the service for the engagement with young people
- Other LA's have not done as well and had smaller caseloads reviewed.

2.3 **Complex Dependency Programme Update**

AMc gave an update on the Programme which included:

- Halton has been involved and advised in identifying the requirements for the IT
- A small number of posts will continue to support the programme until December 2016.
- Halton's integrated 'front door' – currently working on the recruitment of the seconded staff to move from partner organisations into the team during January 2016
- Accommodation is being identified to co-locate all the team together in Municipal Buildings
- Work being developed around information sharing processes and protocols
- Soft launch in January 2016 this will coincide with support from a Business Analyst to help improve the processes and systems as the project develops.

2.4 **SEND Update Report**

AP provided an update on the progress implementing the SEND Reform, key points below:

- Ofsted Inspection – the Inspectors will use findings from inspections they undertake to prepare for future inspections. Local Offer's will be reviewed as part of this preparation. Partnership arrangements and information sharing in providing holistic support to children, young people and families.
- Halton's SEND Service and Children and Family Services will be hosting a local conference in March 2016 around the Graduated Approach and Early Intervention.
- POET - the total number of surveys completed to deadline has been almost achieved.

2.5	<p>Action:</p> <ul style="list-style-type: none"> • The Disabled Children’s Register to be re-established led by the Quality Assurance Group <p>Children’s Trust Board and Executive Group</p> <p>AMc provided an overview of the report to review the Children’s Trust Board and the Executive Group structure:</p> <ul style="list-style-type: none"> • Option 1 – Remain the same • Option 2 – Merge the Trust and Executive Group • Option 3 – Merge activity under the Commissioning Partnership • Option 4 – Cease ‘formal’ Trust Board. Activities to be delivered by existing sub groups and multi-agency forums accountable to the Children and Young People’s Policy and Performance Board. <p>Action:</p> <ul style="list-style-type: none"> • Options paper/report to be submitted to the next Children’s Trust Board 17.12.15 for consideration and agreement. 	AP	March ‘16
3.1	<p>3. PRIORITY UPDATES</p> <p>3.1 Commissioning Partnership Action Plan</p> <p>AMc noted the following areas were the main priorities:</p> <ul style="list-style-type: none"> • Special Educational Needs and/or Disability (SEND) • Children in Care of Other Local Authorities (CiCOLA) • Work being undertaken by the Clinical Health Lead for Complex Cases 		
3.2	<p>3.2 Early Intervention Partnership Board</p> <p>Update provided under the item 2.3 above (Complex Dependency).</p>		
4.	<p>AOB</p> <p><u>2016 Meeting Dates</u></p> <p>These will be confirmed following the outcome of the Options Paper at the Children’s Trust Board on 17 December.</p>		